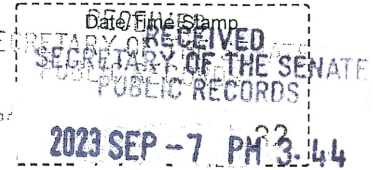


RE-2 Employee Post Travel Disclosure of Travel Expenses

Post Travel Filing Instructions: Complete this form within **30 days** of returning from travel. Submit all forms to the Office of Public Records in 232 Hart Building. **This form is a public disclosure. The form and all attachments will be made publicly available.**



Certification: In compliance with the Regulations Governing Privately Sponsored Travel, Senate Rule 35, and the Honest Leadership and Open Government Act of 2007, I certify that I accepted the following gift of privately sponsored travel:

Private Sponsor(s):

Aspen Institute

Travel Dates:

July 18-July 21, 2023

Name of accompanying family member (if any):

Relationship to Traveler:

Total Expenses

Transportation Expenses	Lodging Expenses	Meals Expenses	Other Expenses (Amount & Description)
\$900	\$861.30	\$100	\$3000 (Forum Pass - Waived)

I also certify that attached to this form are all required documents for post travel disclosure, including:

- The final **Employee Pre-Travel Authorization** (Form RE-1)
- The final **Private Sponsor Travel Certification Form** with all attachments
- The final invitation
- The final approved itinerary

Finally, I certify that all trip information reflected in the attachments above accurately reflects the travel that I accepted. If there were any changes to the trip after I received approval from the Committee, the changes are described in ATTACHMENT 1.

Aug. 17, 2023

Date

Suzanne Wasse

Printed Name of Traveler

Signature of Traveler

TO BE COMPLETED BY SUPERVISING MEMBER/OFFICER

I have made a determination that the expenses set out above in connections with travel described in the Employee Pre-Travel Authorization form, are necessary transportation, lodging, and related expenses as defined in Rule 35.

Aug. 17, 2023

Date

Signature of Supervising Senator/Officer

RE-1 Employee Pre-Travel Authorization

Pre-Travel Filing Instructions: Complete and submit this form at least 30 days prior to the travel departure date to the **Select Committee on Ethics in SH-220**. Incomplete and late travel submissions will not be considered or approved.

Date/Time Stamp

Name of Traveler:

Suzanne B. Wrasse

Employing Office/Committee:

Senate Foreign Relations Committee

Private Sponsor(s):

Aspen Strategy Group

Destination(s):

Aspen, Colorado

Travel Dates:

July 18, 2023-July 21, 2023

NOTE: If you plan to extend the trip for any reason you **must** notify the Committee.

Explain how this trip is specifically connected to the traveler's official or representational duties.

The Aspen Security Forum is a national security focused conference that aligns with Suzanne's duties as communications director for the ranking member of SFRC. She will learn new things, speak with new people, and new journalists who work in national security and foreign relations. Doing so will expand the senator's and committee's ability to do it's work and to share that work with U.S. taxpayers and others around the world.

Do you have an accompanying family member or spouse on this trip? Name and Relationship to Traveler:

☐

(signify "yes" by checking box)

I certify that the information contained in this form is true, complete and correct to the best of my knowledge.

7/11/23

Date



Signature of Employee

TO BE COMPLETED BY SUPERVISING MEMBER/OFFICER

(President of the Senate, Secretary of the Senate, Sergeant at Arms,
Secretary for the Majority, Secretary for the Minority, and Chaplain)

James E. Risch

I _____
(Print Senator's/Officer's Name)

hereby authorize

Suzanne B. Wrasse

(Print Traveler's Name)

an employee under my direct supervision, to accept payment or reimbursement for necessary transportation, lodging, and related expenses for travel to the event described above. I have determined that this travel is in connection with his or her duties as a Senate employee or an officeholder, and will not create the appearance that he or she is using public office for private gain.

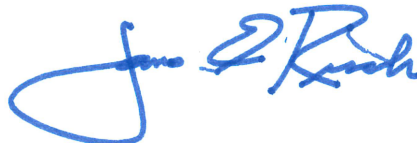
I have also determined that the attendance of the employee's spouse or child is appropriate to assist in the representation of the Senate.

☒

(signify "yes" by checking box)

7/11/23

Date



Signature of Supervising Senator/Officer



aspen strategy group

Founding Co-Chairman
Brent Scowcroft

Co-Chairs
Joseph S. Nye, Jr.
Condoleezza Rice

Executive Director
Anja Manuel

Director
Niamh King

Group Members
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Stephen E. Biegun
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Sylvia Burwell
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Mark T. Esper
Richard Falkenrath
Peter Feaver
Dianne Feinstein
Jendayi E. Frazer
Mike Froman
Robert Gates
Susan Glasser
Michael J. Green
Naima Green-Riley
Chris Howard
Kay Bailey Hutchison
David Ignatius
Nicholas D. Kristof
Dina Powell McCormick
Sam Nunn
Meghan O'Sullivan
William J. Perry
David Petraeus
Penny Pritzker
Tom Pritzker
Jack Reed
David Rubenstein
David E. Sanger
Susan Schwab
Dan Sullivan
Lawrence H. Summers
Strobe Talbott
Frances F. Townsend
Philip D. Zelikow
Robert B. Zoellick

April 6, 2023

Ms. Suzanne Wrasse
Communications Director
U.S. Senate Foreign Relations Committee, Senator Jim Risch

Dear Ms. Wrasse,

On behalf of the Aspen Strategy Group, we are pleased to invite you to attend the 2023 Aspen Security Forum to be held in person in Aspen, Colorado from Tuesday, July 18 to Friday, July 21, 2023.

Since 1984, the Aspen Strategy Group has been convening non-partisan forums for decisionmakers and thought leaders to consider the key foreign policy and national security issues facing the United States and the world. The Aspen Security Forum, our flagship public event, is North America's preeminent foreign policy and national security conference, held in the summer in Aspen and in the winter in Washington, D.C.

Recent Aspen Security Forum speakers from the U.S. government include National Security Advisor **Jake Sullivan**, Director of the CIA **William Burns**, Secretary of Homeland Security **Alejandro Mayorkas**, Secretary of Commerce **Gina Raimondo**, former Secretary of Defense **Mark Esper**, Director of the White House Office of Science and Technology Policy **Arati Prabhakar**, former Deputy Secretary of State **Stephen Biegun**, and U.S. Senators, **Chris Coons**, **Joni Ernst**, **Mark Warner**, and **Todd Young**.

In addition to prominent leaders from the United States, the Forum also features key global perspectives. Recent international speakers include Prime Minister of Lithuania **Ingrida Šimonytė**, Prime Minister of Singapore **Lee Hsien Loong**, Foreign Minister of Saudi Arabia Prince **Faisal bin Farhan Al Saud**, Foreign Minister of Poland **Zbigniew Rau**, Chief Justice of the Supreme Court of Kenya **Martha Koome**, Foreign Minister of Sweden **Tobias Billström**, Foreign Minister of Finland **Pekka Haavisto**, President of the European Central Bank **Christine Lagarde**, Chief of MI6 **Richard Moore**, President of Ghana **Nana Akufo-Addo**, President of the Asian Infrastructure Investment Bank **Jin Liqun**, and Prime Minister of Greece **Kyriakos Mitsotakis**.

Our Forums in Aspen and Washington attract hundreds of in-person participants and thousands of online viewers across the public and private sectors. Both events are attended by a core group of senior business executives, current and former government officials, diplomats, members of Congress, and young professionals from our Rising Leaders Program. Additionally, the Forum's media partners NBC News and *Financial Times*, as well as a robust following of noted journalists, ensure the opportunity to reach an even broader audience through digital, print, and broadcast media.

Sincerely,


Condoleezza Rice
Co-Chair


Joseph Nye
Co-Chair


Anja Manuel
Executive Director


Niamh King
Director


Leah Bitounis
Deputy Director

Trip Name: Aspen Security Forum 2023

Organization Information

Organization Name:

Aspen Institute

Is your organization classified as a §501(c)(3)?

☒ Yes ☐ No

If Yes, §501(c)(3) Organization Type:

☐ Private Foundation ☒ Public Charity

Address:

2300 N St NW, Suite 700

City, State, Zip:

Washington, DC, 20037

Phone Number:

(202) 736-5859 (Lisa Jones, Dep Gen Counsel)

Organization URL:

<https://www.aspeninstitute.org/>

History of Congressional Travel

Describe your organization's history of sponsoring congressional travel.

The Aspen Institute has over a 40-year history of conducting non-partisan public and private educational forums. Many of these convenings have included U.S. congressional participation and seen the Aspen Institute sponsor congressional travel for both members and staffers. Most notably, congressional member and staff trips have been sponsored by our Aspen Institute Congressional Program and our own program the Aspen Strategy Group and Aspen Security Forum. The Aspen Strategy Group (ASG) has specifically previously hosted members of Congress and congressional staffers at our off the record annual ASG Summer Workshops and

Educational Activities

Describe the educational activities performed by your organization other than sponsoring congressional travel.

The Aspen Institute holds many educational activities annually, including conferences, roundtables, briefings, seminars, and other non-partisan forums on critical issues facing the U.S. and the world. The Aspen Strategy Group specifically hosts track II dialogues, roundtables, meetings, and public conferences centered on U.S. foreign policy and national security issues throughout the year, in addition to convening members of its Rising Leaders Program for discussions with experts in the field.

Lobbyist and Foreign Agent Registration Information

Lobbyist Registration Status (Select one):

- ☒ I certify that the sponsor is not a federally registered lobbyist and does not retain or employ a federally registered lobbyist.
- ☐ I certify that the sponsor is not a federally registered lobbyist but does retain or employ one or more federally registered lobbyists.

Foreign Agent Registration Status (Select one):

- ☒ I certify that the sponsor is not an agent of a foreign principal and does not retain or employ an agent of a foreign principal.
- ☐ I certify that the sponsor is not an agent of a foreign principal but does retain or employ one or more agents of a foreign principal.

Foreign Government Involvement

Foreign Agent Registration Status (Must select all):

- ☒ I certify that the sponsor is not a foreign government.
- ☒ I certify that the sponsor is not an entity that is owned or operated by a foreign government.
- ☒ I certify that the sponsor does not receive funding from a foreign government.

Purpose and Details

Provide a brief description of the trip.

The Aspen Security Forum (ASF) is a premier national security and foreign policy conference in the United States. Presented by the Aspen Strategy Group, ASF has provided a non-partisan public venue for domestic and global leaders to discuss the key national security and foreign policy issues of the day for the past 14 years. The Forum features the highest caliber of speakers, including domestic and international government officials, business executives, leading academics, and noted journalists. Every member of the Rising Leaders Program's current year cohort are invited to attend the Forum in-person each July in Aspen, Colorado.

Explain how the purpose of the trip relates to your organization's mission.

The Aspen Institute is an education and policy studies non-profit organization. Its mission is to foster leadership based on enduring values and provide a non-partisan forum for the exchange of ideas surrounding critical issues. The Aspen Security Forum provides a public non-partisan venue for the discussion of national security and foreign policy issues facing the United States and the world. As part of that mission, we are dedicated to encouraging the next generation of leaders in national security and foreign policy to take part in these critical discussions by attending the Forum.

Is your organization the only sponsor for this trip?

☒ Yes ☐ No

If No, describe your organization's role in planning the trip.

If there are multiple sponsors, each sponsor must submit Organization Information (Page 1 of the Private Sponsor Travel Certification Form) and a Signature Page Form.

Grantmaking Organizations (Optional)

If you have a Grantmaking Organization, you must attach a Grantmaking Organization Certification Form.

- 1.
- 2.
- 3.

With or Without Regard to Congressional Participation (Select one):

- ☒ The trip is arranged or organized without regard to congressional participation.
- ☐ The trip is arranged or organized with regard to congressional participation.

Lobbyist/Foreign Agent Involvement in Planning, Organizing, Requesting or Arranging

- ☒ The trip will not in any part be planned, organized, requested, or arranged by a registered lobbyist or agent of a foreign principal, other than de minimis involvement.

Lobbyist/Foreign Agent Financing (Must select all):

- ☒ The trip will not be financed in any part by a registered lobbyist or agent of a foreign principal.
- ☒ No funds or in-kind contributions were earmarked directly or indirectly for the purpose of financing this specific trip from a registered lobbyist or agent of a foreign principal or from a private entity that retains or employs one or more registered lobbyists or agents of a foreign principal.

Lobbyist/Foreign Agent Accompaniment

Complete if all sponsors are §501(c)(3) organizations (Select one):

- ☒ The trip is limited to three days (for trips inside the continental United States) or seven days (for trips outside the continental United States), and no lobbyist or agents of a foreign principal will accompany the Member, officer, or employee at any point throughout the trip
- ☐ The trip is limited to a one-day event (exclusive of travel time and one overnight stay) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee on any segment of the trip
- ☐ The trip is limited to a one-day event (exclusive of travel time and two overnight stays) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee on any segment of the trip

Complete if any of the sponsors is not a §501(c)(3) organizations (Select one):

- ☐ The trip is limited to three days (for trips inside the continental United States) or seven days (for trips outside the continental United States), and no lobbyist or agents of a foreign principal will accompany the Member, officer, or employee at any point throughout the trip
- ☐ The trip is limited to a one-day event (exclusive of travel time and one overnight stay) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee on any segment of the trip
- ☐ The trip is limited to a one-day event (exclusive of travel time and two overnight stays) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee on any segment of the trip

Certification of No Recreational Activity and No Alcohol (Must select all):

- ☒ Travel expenses paid for will not include expenditures for recreational activities.
- ☒ Travel expenses paid for will not include expenditures for alcohol, except as permitted by the Regulations Governing Privately Sponsored Travel.

Will members and staff from the House of Representatives receive invitations?

- ☒ Yes ☐ No

Travel Details (Submit additional pages as needed)

Trip Start Date/Time:

July 18, 2023/7:35am



Trip End Date/Time:

July 21, 2023/11:18PM

Will the traveler be accompanied by a family member for whom the sponsor will pay travel expenses?



Yes



No

Transportation (Member/Officer/Employee: \$ 900 Accompanying Family Member: \$ N/A)

Transportation Type	Class	Amount
Airfare US Carrier	Economy	\$900
Details (optional)		

Lodging (Member/Officer/Employee: \$ 861.30 Accompanying Family Member: \$ N/A)

Check-In	Check-Out	Facility	City	State	Country
7/18/23	7/21/23	Annabelle Inn	Aspen	CO	USA
Nights	Cost/Night	Cost Exceed Per Diem (Yes/No)	If Yes, please explain why expenses over the per diem rate are reasonable and necessary.		
3	287.10	Yes	The cost exceeds the per diem rate, however it is an event organized "without regard" to congressional participation. All Rising Leaders will receive the same lodging and meals. This is reasonable and necessary for the area at this time of year.		
Check-In	Check-Out	Facility	City	State	Country
Nights	Cost/Night	Cost Exceed Per Diem (Yes/No)	If Yes, please explain why expenses over the per diem rate are reasonable and necessary.		
Check-In	Check-Out	Facility	City	State	Country
Nights	Cost/Night	Cost Exceed Per Diem (Yes/No)	If Yes, please explain why expenses over the per diem rate are reasonable and necessary.		

Meals (Member/Officer/Employee: \$ 100 Accompanying Family Member: \$ N/A)

Date	Breakfast	Lunch	Dinner	Incidentals	Total	City	State	Country	Cost Exceeds Per Diem (Y/N)
7/18/23	N/A	N/A	N/A	N/A	\$0	Aspen	CO	USA	Y
7/19/23	N/A	N/A	\$100	N/A	\$100	Aspen	CO	USA	Y
7/20/23	N/A	N/A	N/A	N/A	\$0	Aspen	CO	USA	N
7/21/23	N/A	N/A	N/A	N/A	\$0	Aspen	CO	USA	N

If costs exceed the federal per diem, please explain why expenses over the per diem rate are reasonable and necessary.

The cost for the dinners exceeds the per diem; this is reasonable and necessary for an event of this size and caliber. It is the rate for all Rising Leaders for an event that is organized "without regard" to congressional participation.

Reasonable Miscellaneous Expenses

(Member/Officer/Employee: \$ 3000 Accompanying Family Member: \$ N/A)

Expense Type	Amount	Notes
Aspen Security Forum Pass (waived)	3000	See below

Additional Details (optional)

The \$3000 conference pass is the all-inclusive ticket price for the public to purchase a ticket; however, the registration pass price is waived for all Rising Leaders. The price includes a per day meeting package cost of \$255 which includes Aspen Meadows Resort conference hosting fees, facilities setup, IT, staffing, shuttle service, equipment rentals, enhanced security, food and non-alcoholic refreshments for breakfast, lunch, snacks, and reception.

PRIVATELY SPONSORED TRAVEL

SPONSOR SIGNATURE PAGE

I hereby certify that the information submitted in connection with the trip listed below is true, complete, and correct to the best of my knowledge and belief.

Trip Name: Aspen Security Forum 2023
Travel Date(s): July 18, 2023 - July 21, 2023
Travel Destination(s): Aspen, CO

Sponsor: The Aspen Institute

Elliot Gerson

(printed name of sponsor representative)

EVP of Policy & Public Program

(title)



(signature of sponsor representative)

July 13, 2023

(date)

ASPEN SECURITY FORUM



July 18 - 21, 2023

AGENDA

As of June 16, 2023

(PLEASE NOTE: speakers, times, dates, and venues subject to change)

Suzanne Wrasse Travel Itinerary:

Depart Washington, DC (DCA) July 18 7:35 AM

Arrive Aspen, CO (ASE) July 18, 12:08 PM

Day 1: Tuesday, July 18

- | | |
|--------------------|--|
| 12:08 PM | Flight Arrives in Aspen |
| 3:00 PM | Annabelle Inn Check-In |
| 11:00 AM – 5:00 PM | Registration Available in the Doerr-Hosier Building |
| 5:00 – 5:05 PM | Aspen Security Forum Welcome Remarks

Anja Manuel, Executive Director, Aspen Strategy Group and Aspen Security Forum |
| 5:05 – 5:30 PM | Fireside Chat with Senior U.S. Military Official |
| 5:30 – 6:00 PM | Fireside Chat with Senior U.S. Government Official |
| 6:00-6:30 PM | Fireside Chat with International Speaker |
| 6:30 – 7:30 PM | Networking in Doerr-Hosier Building |
| 7:30 – 9:00 PM | Opening Dinner and Program hosted by the Aspen Strategy Group |

Day 2: Wednesday, July 19

- | | |
|-------------------|--|
| 9:00 AM – 9:10 AM | Aspen Security Forum Welcome Remarks

Anja Manuel, Executive Director, Aspen Strategy Group and Aspen Security Forum

Joseph Nye, Co-Chair, Aspen Strategy Group and Dean Emeritus, Harvard Kennedy School, Harvard University |
|-------------------|--|

9:10 – 9:25 AM	Fireside Chat with Senior U.S. Government Official
9:25 – 9:40 AM	Fireside Chat with International Speaker
9:40 – 10:15 AM	Panel Discussion and Q&A on Semiconductors
10:15 – 10:40 AM	Fireside Chat with Senior U.S. Military Official
10:40 – 11:15 AM	Panel Discussion and Q&A: “Making the DoD More Efficient: The Role of AI”
11:15 – 11:30 AM	Fireside Chat with International Speaker
11:30 AM – 12:00 PM	Panel Discussion and Q&A: 20 Years Since the Invasion of Iraq: Today’s Middle East
12:00 – 1:15 PM	LUNCH
	<i>No programming: Open Social Lunch for Networking</i>
1:15- 1:45 PM	Fireside Chat with Senior Foreign Official
1:45- 2:45 PM	Open (Additional Sessions To Be Confirmed Here – Currently TBC)
2:45 – 3:30	Panel Discussion and Q&A: Space Security
3:30– 4:10 PM	Panel Discussion and Q&A: Digital Security and Preventing Financial Crime
4:10 – 4:55 PM	Panel Discussion and Q&A: The Global Democracy Agenda
4:55 – 5:25 PM	Fireside Chat with Senior U.S. Government Official
5:25 – 5:30 PM	Closing Remarks
6:00 – 9:00 PM	Rising Leaders Dinner and Program
	<i>Over dessert, the Rising Leaders will have a moderated discussion with an invited keynote speaker who is TBC. Programming expected to run for an hour.</i>

Day 3: Thursday, July 20

9:00 – 9:10 AM	Aspen Security Forum Opening Remarks
9:10 – 10:00 AM	Panel Discussion and Q&A: The China Challenge
10:00 – 10:30 AM	Fireside Chat with International Speaker
10:30 – 11:00 AM	Fireside Chat with International Speaker
11:00 – 11:45 AM	Panel Discussion and Q&A: India: National Security for the World’s Largest Democracy

- 11:45 AM – 1:00 PM Lunch and Writing Workshop with Journalists
The Rising Leaders are required to attend a writing workshop over lunch organized for the Class of 2023.
- 1:00 – 1:45 PM Panel Discussion and Q&A: Critical Minerals
- 1:45 – 2:30 PM Panel Discussion and Q&A: Ukraine and NATO
- 2:30 – 3:15 PM Panel Discussion and Q&A: European Defense and Security
- 3:15 – 3:45 PM Panel Discussion and Q&A: National Security and AI
- 3:45 – 4:15 PM Panel Discussion and Q&A: American National Security and the Workforce
- 4:15 – 4:45 PM Panel Discussion and Q&A: The Future of National Security: Educating America's Youth
- 4:45 – 5:25 PM Fireside Chat with Senior U.S. Government Official
- 5:25 – 5:30 PM Closing Remarks
- 5:30 PM Free Evening

Day 4: Friday, July 21

- 8:50 – 9:00 AM Aspen Security Forum Opening Remarks
- 9:00 – 9:30 AM Panel Discussion and Q&A: The View from the Senate
- 9:30 – 10:00 AM Panel Discussion and Q&A: Africa
- 10:00 – 10:40 AM Panel Discussion and Q&A: Global Business
- 10:40 – 11:10 AM Panel Discussion and Q&A: The Arctic
- 11:10 – 11:40 AM Panel Discussion and Q&A: Emerging Technologies and Defense
- 11:40 AM – 12:30 PM Open (Additional Sessions To Be Confirmed Here – Currently TBC)
- 12:30 – 1:00 PM Fireside Chat with Senior U.S. Government Official
- 1:00 – 1:10 PM Closing Remarks
- 3:00 PM Flight Departs Aspen



Senate Invitees to Aspen Security Forum 2023

1. Senator John Cornyn
2. Senator James Risch

Senate staff Invitees

1. Camilla Vogt
2. Suzanne Wrasse